



**Insurance Training and Education Center, Inc.'s ~ 2017 Education Schedule**  
~ a subsidiary of the Independent Insurance Agents and Brokers of Arizona ~

## **E&O: Roadmap to Policy Analysis Seminar**

### **FREE Member Benefit Seminar for all IIAB of Arizona members and their employees.**

This course is designed to guide experienced professionals step by step through the process of reading policy language, applying a basic coverage analysis to look for possible gaps in coverage, and understanding advanced coverage issues. It will explain what to look for in terms of wording, punctuation, and formatting, including negative and positive implications of specific wording. In addition, the course will address E&O loss control issues and help the agency look at ways to obtain and retain business.

**NOTE:** To all our member agents that hold a Westport or Fireman's Fund Policy through us – this seminar could qualify you for a discount on your premium. It also can qualify you for **six** free Continuing Education Credits. For attendance requirements, please contact the E&O Department at (602) 956-1851.

**TIME:** 8:30 am – 3:30 pm

**INSTRUCTOR:** Joni Fairbrother, CIC, RPLU

**COST:** **FREE** to all IIAB of Arizona members (see below)  
\$100.00 for all Non-IIABAZ Members

Approved for **6** hours of Arizona  
Continuing Education Credit.

**DATE AND LOCATION:** May 9, 2017

ITEC Classroom – 333 East Flower Street – Phoenix, AZ 85012  
(602) 956-1851

☐ Mr. ☐ Ms. ☐ Mrs.

Arizona Insurance License #: \_\_\_\_\_

Preferred Name for Badge: \_\_\_\_\_

First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Are you taking this seminar for C.E. credit?

Designations: \_\_\_\_\_

☐ YES ☐ NO

Date of Birth: \_\_\_\_\_

Agency/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**PLEASE READ: MANDATORY policy for ALL E&O Seminar registrants: ALL REGISTRANTS INCLUDING IIABAZ MEMBERS MUST PROVIDE THEIR CREDIT CARD INFORMATION.** If you are an IIABAZ member and you register and attend, your credit card will not be charged. Please read the full cancellation policy below for further explanation. We cannot add anyone to this class' active roster without credit card information. Please initial here \_\_\_\_\_ stating you have read and understand the registration and cancellation policy below.

### **Method of Payment:**

☐ Check: made payable to ITEC

Receipt? ☐ YES ☐ NO

☐ IIABAZ Member – FREE

☐ Credit Card:

☐ Non-IIABAZ Member – \$100.00

☐ VISA

☐ MASTERCARD

☐ AMEX

Credit Card Security Code: \_\_\_\_\_

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_\_\_ / \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

↑ Please Print! ↑

Credit card billing address (with zip code): \_\_\_\_\_

↑ Same address as above? - Please circle YES or NO↑

**CANCELLATION POLICY: For members:** If you enroll and attend, or if you register, then cancel before the seven (7) business days prior to the seminar, your card will not be charged. If you cancel and do not send someone in your place within the seven (7) business days prior to the seminar, IIABAZ will charge your credit card \$100. If you are a no-show, IIABAZ will charge your credit card \$100. **For non-members:** Full refund if written notification is received seven (7) business days prior to the seminar. Cancellations received after that date will incur a \$100 non-transferable fee. No shows forfeit full registration fees. ITEC reserves the right to cancel or reschedule this event.