



CLSR Agency Operations Seminar

This course helps make you an indispensable team player in any insurance agency. As you work with colleagues and customers, you will do so with enhanced self-assurance and a greater understanding of the dynamics within insurance organizations. Also, understanding how agencies operate is essential training for both insurance agency and company personnel. Class times: 7:45 a.m. – 4:00 p.m. Optional exam: 4:00 p.m. – 5:00 p.m. Lunch will be provided.

DATE: November 14, 2018

INSTRUCTOR: David Mitchell, CIC, MBA, MA.HR, SPHR

LOCATION: ITEC Classroom
333 East Flower Street (3rd Street & Flower – between Thomas & Osborn Roads)
Phoenix, Arizona 85012
Phone: (602) 956-1851

Please Note: All participants must present photo identification to the on-site registrar at the course.

Approved for 7 hours of Arizona Continuing Education Credit

PLEASE PRINT!

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Resident State: _____ NPN#: _____

Preferred Name for Badge: _____

First Name: _____ M.I. _____ Last Name: _____

Are you taking this seminar for C.E. credit?

☐ YES ☐ NO

Designations: _____

Date of Birth: _____

Agency/Company: _____

Business Address: _____ City: _____ State: _____ Zip: _____

Phone: (_____) _____ Fax: (_____) _____

E-Mail Address: _____

Method of Payment:

☐ Check: made payable to ITEC

Receipt? ☐ YES ☐ NO

☐ Credit Card:

Amount: \$175.00 ☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

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CANCELLATION POLICY: Full refund if written notification is received seven (7) business days prior to the seminar. Cancellations received after that date will incur a \$25 non-transferable fee. No shows forfeit full registration fees. ITEC reserves the right to cancel or reschedule this event.